

Instructions for Graduation Convocation Ceremony

Her Royal Highness Princess Maha Chakri Sirindhorn will graciously preside over the Graduation Convocation Ceremony of Chulalongkorn University for the academic year 2018 on behalf of His Majesty King Maha Vajiralongkorn Bodindradebayavarangkun on October 3 and 4, 2019. There will be two sessions on both days. Her Royal Highness will arrive at the University auditorium at 9:00 a.m. for the morning session and at 2:00 p.m. for the afternoon session.

In accordance with the ceremony protocol, all graduates must follow these procedures

MEETING TIME AND VENUE

The meeting venue is located on the driveway at the rear side of the auditorium. **(Please make sure that you know your assigned schedule and place).**

The graduates who will receive their diplomas in the **morning** ceremony must be at the meeting venue **no later than 6:00 a.m.**

The graduates who will receive their diplomas in the **afternoon** ceremony must be at the meeting venue **no later than 11:00 a.m.**

FIRST CHECKING

At the meeting venue, graduates must be in lines as assigned during the rehearsal. The lecturers who are in charge will check the names and the order in the lines.

ENTERING THE AUDITORIUM

About two hours before the ceremony starts, the first graduate will start approaching the auditorium. For security reasons, each person is required to walk pass metal detector device. **ALL MOBILE PHONES OR OTHER ELECTRONIC COMMUNICATION DEVICES ARE NOT ALLOWED INSIDE THE AUDITORIUM.**

Upon entering the auditorium hallway, the graduates will be checked with the barcode system. **(Please make sure that you know how to get a barcode from the system before the rehearsal).**

All graduates must have their barcode ready. After the barcode check, the graduates will approach the podium and report their names to the lecturer who is in charge of the final check before entering inside the auditorium to take their seats. **THIS IS THE FINAL POINT OF CHECKING. THOSE WHO ARE LATE WILL NOT BE ALLOWED TO ATTEND THE CEREMONY.** The graduates who have urgent needs, such as need to go to the restroom, must first take their seats otherwise there will be no seat available on their return.



STARTING THE PROGRAM

At 8:30 a.m. for the morning ceremony and likewise 1:30 p.m. for the afternoon ceremony, the CU Chorus will start performing university songs for the graduates. By then all graduates must already be in their seats.

After the arrival of Her Royal Highness, the President of Chulalongkorn University will first present a report and call upon the Dean of each faculty/school to announce the names of the graduates.

AS THE TIME COMES

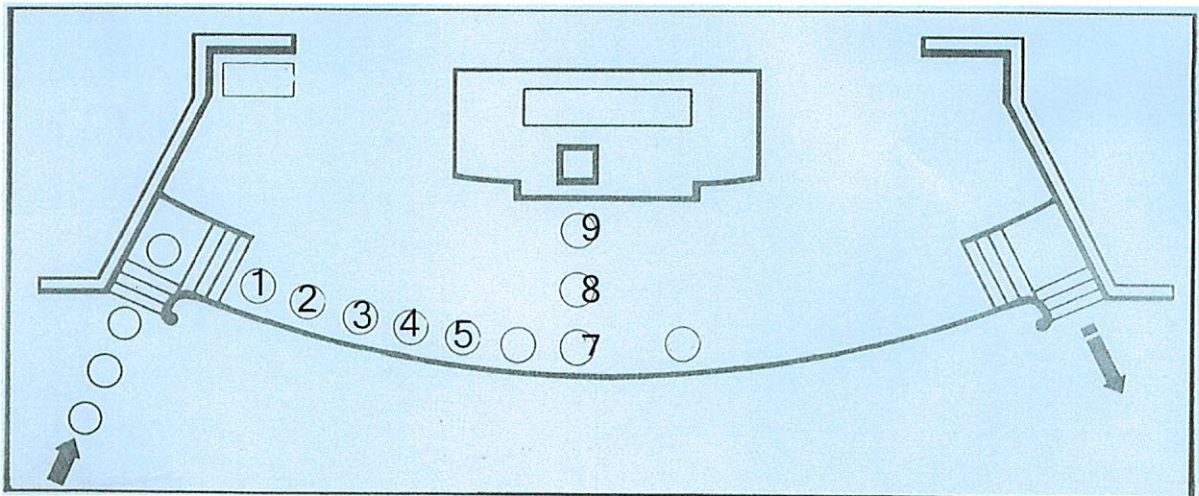
Graduates will be given a signal to rise from their seats. The lecturer in charge will raise his/her arm as a signal for the graduates to stand up, he/she will pause for few seconds to make sure that all graduates have stood up, then, he/she will turn his/her hand and lower the arm as a signal for taking a bow or courtesy. The signal will be given row by row.

APPROACHING THE STAGE

After paying respects to Her Royal Highness, each graduate will turn left and start moving from his/her seat to form a line and get ready to receive the diploma. Graduates must be in line approaching the stage.

ON THE STAGE

There are ten positions on stage plus one on the platform. Each point will be marked except for point No. 10.



There are approximately two steps between each position. When the graduates step onto the stage, they should make sure to turn themselves facing Her Royal Highness who is seated at the center of the stage. Each one on stage will move in rhythm synchronizing, each pause and each step. As one person moves from one point to another, the next in line will take over his/her position consecutively.

RECEIVING THE DIPLOMA

Point 7 is right in front of Her Royal Highness, as the graduates move from Point 7 to 8, they must look at the mark of point 8. **As they step on the mark (point No. 8), they must take a bow or courtesy immediately. Then graduates will take another two steps to point 9. THIS IS THE MOST IMPORTANT SPOT. Graduates must be sure that they are right at the mark (point No. 9), stand straight and look at the diploma as given by Her Royal Highness. Then, raise his/her right arm to the edge of the diploma, take hold the diploma and then, fold your right arm to put the diploma attached to your chest.**

After taking hold of the diploma, graduates must take 4 steps BACKWARD and stop to take a bow or courtesy (do not turn your back to Her Royal Highness). After taking a bow or courtesy, turn right and walk down the stage.

RETURNING TO THE SEAT

As each graduate arrives at the row of his/her seats, He/she must turn to Her Royal Highness, take a bow or courtesy, and then enter the row. Upon arriving at each one's seat, they have to take another bow or courtesy.

Altogether, the graduates must take bow or courtesy for 5 times throughout the entire process. First, when they stand up from their seats; twice on stage, at point No. 8 and 10 after receiving the diploma. The forth one is before entering the row on their return to their seats and the fifth one is at the seats right before sitting down.

OATH TAKING CEREMONY

After the last graduate receives his/ her diploma and descends from stage, all graduates must take part in oath-taking ceremony. A graduate will lead the ceremony, as he/ she walks from the side of the auditorium approaching the microphone, all graduates must stand up and take a bow or courtesy.

Then, all graduates will repeat the oath after the leader, sentence by sentence. At the end, the graduates must take another bow or courtesy and wait for the royal speech. After the royal speech, another bow or courtesy must be taken by all graduates.

THE END OF THE CEREMONY

After the speech, all graduates will sing the Royal Anthem. At the end of the song, all take a bow or courtesy. Then, Her Royal Highness will pay homage to the Bhuddha image. As Her Royal Highness turns to face the graduates in the auditorium, all must take a bow or courtesy once again to pay their respect. Her Royal Highness will then leave the stage; and this marks the end of the ceremony in the auditorium. The graduates will leave the auditorium on the right and the left gates and proceed to the front lawn right in front of the statues of Kings Rama V and VI to offer their respects and show gratitude the Founders of Chulalongkorn University.



All the graduates must attend rehearsals as stated on the schedule. Any graduates who are working abroad or studying abroad and could not be able to participate the rehearsal on the schedule MUST contact the head of the faculty rehearsal committee for special arrangement.

A handwritten signature in black ink, consisting of a stylized first name followed by a last name, located in the bottom right corner of the page.

WHAT TO WEAR FOR THE GRADUATION CEREMONY

Master & Doctoral Level

Female:

1. Plain long-sleeve white blouse or shirt with collar
2. Dark blue skirt/no black skirt/no slitting on the side or on the front of the skirt
3. Pantyhose, the same color as the skin, not too light or too dark
4. Plain black shoes with toes and heel covered

Male:

1. Dark blue suit
2. White shirt
3. Plain dark blue tie or dark blue tie with university symbol printed on the tie (available at Chula Co-op Store)
4. Black sock and shoes

Bachelor Degree

Both male and female are required to wear university uniform for formal occasion. Dark blue skirt is required for female graduates.

Jewelry

Earrings are not allowed.

No jewelry on the right hands for both male and female graduates; watch and wedding ring are permitted on the left hand.

Hair style

Hair style should be nice and neat; beard and mustache must be neatly trimmed.

Flowers and other things

No flowers or flower ring on the hair or on the university gown at all time.



WHAT TO WEAR ON THE REHEARSAL GRADUATION CEREMONY

Female:

- 1. Blouse or shirt with sleeves**
- 2. Skirt/ pants are not allowed**
- 3. Shoes with toes and heel covered/ athlete shoes or sandals are not allowed**

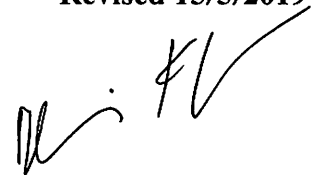
Male:

- 1. Shirt/ T-shirt is not allowed**
- 2. Dress pants/ Jean pants are not allowed**
- 3. Sock and shoes/ athlete shoes or sandals are not allowed**

THANK YOU VERY MUCH FOR YOUR COOPERATION

CONGRATULATIONS ON YOUR SUCCESS!

Revised 15/5/2019

A handwritten signature in black ink, appearing to be 'Mi FL' with a large flourish at the end.